

**Governance and Internal Policy Committee Meeting Agenda**  
**Sunday July 27<sup>th</sup>, 2014: 4:00 PM - 6:00 PM**  
**Regular Meeting**

TELECONFERENCE PARTICIPANT DETAILS

> Dial your telephone conference line: (888) 450-4821

> Cell phone users dial: 719-785-4469

> Enter your passcode: 914107

If you have any questions or require any special accommodation, please contact Vice President of Governance and Policy John Fraser at [vpgrp@studentsenateCCC.org](mailto:vpgrp@studentsenateCCC.org).

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**I. Preliminary Items**

- 1.01 Adoption of Minutes
- 1.02 Amendments to Agenda
- 1.03 Introduction to Scope and Purview of Committee

**II. Public Comment on Non-Agenda Items**

**III. Business Items:** Action may be taken on any of the following agenda items.

- 3.01 Election of Vice-Chair: The Committee will elect a Vice-Chair.
- 3.02 Goals and Expectations: The Committee will set goals and member expectations.
- 3.03 Sub-Committees: The Committee will create and populate subcommittees.
- 3.04 Advisor's Role: The Committee will edit the Advisor's Role Digest.

**IV. Closing Items**

- 4.01 Communications from the Floor and Opportunity for Public Comment
- 4.02 Future Meetings

3.02 Goals and Expectations                      The Committee will set goals and member expectations.

For this item, we will specifically be covering collaborative goals.

A. We will analyze our end-game. What results do we want to see from our work in general? What will make us proud when we look back at our year on the Student Senate Council?

B. We will produce general goals. What can we do together to achieve the results we wish to see from the above? How do they look?

*Here some examples and a few of my proposed goals:*

**1. Transparency and inclusion of local student leaders in our policy development process.**

**1A.** - Bringing more students, especially those with relevant perspectives and passions, into our subcommittees.

- If a student was to complain about being excluded from the process, we would be confident that we did everything we could on our end to provide them the opportunity for inclusion (AKA we covered our ass).

- Perspectives outside from just the Council itself will be involved in the work we produce.

**1B.** - Subcommittees will identify the groups which will be impacted and which have experience on subject matter they will generally cover, and seek to recruit students of those groups through the Regions and local ASOs.

- Subcommittees will seek students for specific projects.

- The Committee will work with Communications Committee to ensure publicity for major policy changes and projects, and that the opportunity is available for less-than-major policy changes and projects.

- The Committee will follow a local consideration timeline in order to ensure local ASOs and Regions have the time (under ideal circumstances) to meet and discuss items before the Council takes action.

**2. Cohesive and reciprocal engagement with educational partners on system governance matters.**

**2A.** - Bringing more system partners to our meetings and general assemblies as liaisons and guest presenters.

- Involving system partners more in our internal policy development process.

- Offering insightful and relevant input into our system partners' policy development processes which pertain to the students' interests.

**2B.** - Governance and Policy Senators will review the general subject matter covered on our Council meeting agendas, and identify:

- what they believe is missing which should be covered by the Council;
- what subject matter could use an expert or outside perspective; and
- what subject matter we are already consistently covering.

Using the above information, each Governance and Policy Senator will match this information with system partners who could be resources or might be interested in using the SSCCC Council as a resource.

- Subcommittees will peer review proposals before they are brought to system partners.

## **Expectations:**

My proposed expectations are extremely important to me. Feel free to consult anyone who was a member of the Rules Committee during my 3 month reign of terror if you doubt me on this (Andrew and Kendra are both members of this committee). When we set these expectations, I will be instructed to enforce them. These are also the minimum expectations for committee members. People interested in working on their own projects above and beyond the general committee subject matter will be volunteering even more of their own time. The good news? You all vote to set these expectations.

Here is my proposal on minimum committee expectations, by month:

4 hours in meetings: (2 hours on teleconference meeting AND 2 hours at an in-person meeting)

- Debating and asking questions
- Providing input and reports
- Paying attention
- Making motions and voting

4 hours out-of-meeting (2 before a teleconference meeting and 2 before an in-person meeting)

- Reviewing documents
- Providing your own proposed revisions
- Doing background research
- Preparing any agenda items

Attendance of a teleconference meeting:

- Access to the technology necessary to participate:
  - Access to a computer with internet during work groups where we are composing digests.
  - Access to a landline if you generally have poor service from where you're teleconferencing.
- Ability to commit undivided attention to the meeting itself during scheduled times:
  - Not necessary for you to consistently invest this attention, just for you to be able to do so.
  - Many motions will be taken by unanimous consent, so inaction may be taken as consent.

If we adopt these or any other committee expectations, they will act as guidance for the way I govern this committee. If you didn't have enough time to prepare, you may wish to move to postpone or to make a similar motion. You will then be provided the opportunity to explain your reasoning. Beyond that, I expect you to take responsibility for your own commitments, and to understand that the committee's work must continue whether or not you have decided to prepare. If you recognize that your preparation is inadequate to participate fully, please recognize this, and do not impede the committee from moving forward.

3.03 Sub-Committees: The Committee will create and populate subcommittees.

Student Services Portal Steering Committee

All representatives to the Student Services Portal Steering Committee will be represented here.

Curriculum Subcommittee

The System Advisory Committee on Curriculum and Academic Senate Curriculum representatives will be members, and the committee will discuss curriculum related matters.

Career Technical Education Subcommittee

Work on matters of Career & Technical Education within the system. Also, work with External Affairs on legislative Career & Technical Education matters.

Academic Senate Relationship

Academic Senate Executive, Educational Policy, Curriculum, and Equity and Diversity Committees. This subcommittee will provide recommendations on the relationship with the Academic Senate.

Technology and Online Education and Resources

Telecommunications and Technology Advisory, MyEdu Steering, (1 representative from Student Services Portal Steering Committee), and High Tech Training Center Unit Advisory.

Alignment of Course Offerings to Meet Student Needs Summit:

Alternative Text Production Center Advisory, Basic Skills Advisory, CalWORKs Advisory, and Child Development Instruction and Services Advisory.

Matriculation and Transfer Students

Counseling Advisory, Matriculation Advisory, Matriculation MIS and Allocation Formula Workgroup, SB 1440 Taskforce, Title 5 Matriculation Revision Workgroup, and Student-Counselor Ratio Ad Hoc Workgroup.

Specific Needs Student Services

Disabled Students Programs and Services Advisory:

Mental Health Advisory:

Foster and Kinship Care Educational Program State Advisory:

Financial Aid and Economy

Fee Waiver Workgroup, Financial Aid Regional Representatives Advisory, and Economic Development Advisory.

Administration and General Student Concerns

Common Assessment Advisory, Equal Employment and Diversity Advisory, Learning Library and Resources Advisory, Student Equity Workgroup

Faculty Association and Unions

Faculty Association for CCCs, CTA, CFT, and AFT. This committee will review our non-system governance relations with Faculty and work with the External Affairs Committees.

Other Student Associations

UCSA, CSSA, CCCAST, and future California Public Higher Education Caucus



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## **Advisor's Role Digest First Draft - INCOMPLETE**

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*Title, Issue, Background, Analysis, Recommendation*

Title: Student Organization Advisor's Role

Issue: Many issues have resulted from the lack of clarity on the role of a Student Body Association's advisor.

The role of the advisor of a student organization has been the subject of a great deal of confusion and controversy in the California Community College System. Advisors of Associated Student Organizations and Clubs are the most powerful sources of institutional memory, providing students with the history of the organization, connections to appropriate college staff and officials, and knowledge which would otherwise be extremely difficult for students to obtain. There is a significant issue with the lack of definition for the role of these advisors.

Several issues have arisen because of confusion about the rights of the student body association and those of the advisor, just a few of which are:

- Confusion over the requirement for an advisor to be present at a Student Body Association meeting for business to be conducted;
- Requirements imposed upon student body associations to travel with an advisor, without specificity as to the source of funding for this;
- Various job titles and responsibilities which could leave an advisor unable to fulfill his obligations to the associated student organization;
- Potentially conflicting roles and responsibilities of the college official acting as the advisor, including acting as the campus disciplinarian and competing with the student body association for student services or similar funding for projects they are responsible for supervising; and
- Lack of standardization of policies for designees of the advisor.

There are many issues which need to be discussed at greater length. While the Student Senate for California Community Colleges has a great deal of experience working with local senates on these matters, it does not revere itself as the only authority on the subject; therefore, the Student Senate for California Community Colleges proposes that the Consultation Council create a committee in order to improve clarity on the role of the advisor and to facilitate communication on this critical issue with the necessary system partners.